

# WORD MASTER

**“As the Word Master I am responsible for providing a Word of the Day.**

**The Word of the Day for this meeting is:**

**(Word of the Day)**

**Everyone is encouraged to use the Word of the Day during the meeting.**

**I will be listening for its correct and/or incorrect usage during the meeting and will report my findings at the end of the meeting.”**

THE INFORMATION CONTAINED IN THE ABOVE TEXT BOX MAY BE EITHER READ OR PUT IN YOUR OWN WORDS.

## **Word Master Notes — please review before meeting begins:**

Prior the meeting, post the Word of the Day in conspicuous locations around the meeting area. This could include a copy on the lectern for the speaker to observe, on the lectern facing the audience, elsewhere in the room where it will command attention. Include the following in type large enough to be seen: The word (include pronunciation) ♦ The part of speech ♦ A sample sentence in which it can be used

The Toastmaster will introduce you at the beginning of the meeting. At that time, stand and

- **Announce the Word of the Day**
- **State its part of speech**
- **Define it**
- **Use it in a sentence**
- **Request EVERYONE speaking during the meeting (speakers, duty holders, etc.) use it, especially during Table Topics**

Write down who uses the Word of the Day or a derivative of it. Notice who uses the word correctly or incorrectly.

NOTE: Some clubs require the use of the Word of the Day in Table Topics speeches to be considered as an additional point for qualification if the speech meets time parameters. If unsure of your Club's position on this issue, check with the presiding officer before the meeting.

At the end of the meeting you'll be called upon to report your findings. When reporting, announce who used the Word of the Day correctly or incorrectly. You might also indicate the frequency used by the person.

# GRAMMARIAN

“As the Grammarian I will be listening for:

- ◆ Awkward use or misuse of the language
- ◆ Incomplete sentences
- ◆ Sentences that change direction in midstream
- ◆ Incorrect grammar

I will also listen for creative and other picturesque use of the language. My objective is to help the speaker use proper grammar, syntax\* and sentence construction.

When called upon at the end of the meeting I will report on these.”

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**Grammarian notes — please review before meeting begins:**

The Toastmaster will introduce you at the beginning of the meeting. At that time, stand and explain your duty as covered above.

At the end of the meeting you’ll be called upon to report your findings. When reporting, try to offer the correct usage in every instance where there was a misuse. Also report on creative language use.

## \* **syn-tax**

Pronunciation: 'sin-"taks

Function: *noun*

Etymology: French or Late Latin; French *syntaxe*, from Late Latin *syntaxis*, from Greek, from *syntassein* to arrange together, from *syn-* + *tassein* to arrange

**1 a** : the way in which linguistic elements (as words) are put together to form constituents (as phrases or clauses) **b** : the part of grammar dealing with this

**2** : a connected or orderly system : harmonious arrangement of parts or elements